



St. Augustine Parish Community
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PARISH PASTORAL COUNCIL

September 8, 2011

7:00 p.m.

MINUTES

Present:

Fr. Peter Gori (arrived at 7:15 p.m.), Fr. Richard O'Leary, Barbara Biondo, Sean Burke (left at 8:00 p.m.), Sheila Doherty, Erik Eldracher, Kim Grady, Julie Kelley Paul Makowski, John Markiewicz, Rosemary McClune (arrived at 7:35), William Melahn, Thomas Reynolds, Vice Chair, Marianne Rhoads, and Guillermo Walle

Absent:

Thomas Burke, Debra Falvey, Saverio Manago, Benoit Thibault, Klara Vajda

A current copy of the Parish Pastoral Council Membership 2011 – 2012 list was distributed to each member, and all were asked to verify the accuracy of the listing.

Opening Prayer: Psalm 34

Introduction of New Members:

Both current and newly elected Parish Pastoral Council members introduced themselves. Newly elected members are Sean Burke, Sheila Doherty, Kim Grady, Julie Kelley and Marianne Rhodes.

Reflective Reading and Sharing:

Rule Principle Six: "Mutual Care".

Minutes from May 19, 2011 Meeting:

Tom Reynolds noted that the minutes from the last meeting of the PPC were approved via email and posted on the website.

Pastor's Remarks:

Fr. Peter welcomed the new members and welcomed back the returning members. Fr. Peter updated all on Brother John's illness.

Fr. Peter noted some of the developments over the busy summer:

- Paula O'Dea was elected principal of the St. Augustine School (enrollment approx. 440 students)
- Nancy Naimey was hired as assistant principal of the St. Augustine School
- Sr. Madonna Kling, CDP (a Sister of Divine Providence residing in Lawrence, MA) has been hired as part-time staff responsible for Adult Education and Faith Formation. Sr. Madonna's current full-time position is Director of the Catholic Mission and Identity Program at Notre Dame Academy in Lawrence, MA.

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- Fr. Peter will be working with Klara to define her new roles and responsibilities.
- Some of the physical plant projects completed over the summer: window replacement at the friary, new hardwood floor in the sanctuary, new kneelers in the church.
- Annual Catholic Appeal: We have achieved 90% of goal as of 8/2011. 100% of goal entitles parishes to rebate on funds raised. It was suggested that a note be placed in the parish bulletin thanking parishioners for their contributions to the Annual Appeal and mentioning what these funds have accomplished in the diocese.
- New tables have been ordered for the cafeteria in the school, and the school stage has been refurbished
- On-line offertory giving has increased.
- Parish Web-Site: Fr. Peter noted the outstanding efforts of Danette Morris regarding updating the parish website. It was suggested that a note be placed in the bulletin telling parishioners how to get on the list to receive the Parish's e-newsletter.

Continued Discussion of Parish Mission Statement:

Tom reviewed the history of our efforts to create a Parish Mission Statement and distributed a copy of the work completed so far on this project. It was restated that the fundamentals of our mission statement should include purpose, business statement, and values.

After much discussion the following is the reworked draft mission statement:

“St. Augustine Parish in Andover, MA is a welcoming Roman Catholic faith community. United by our Baptismal commitment and led by the Augustinian Friars, we aspire to be the embodiment of Christ's continued loving presence on earth. We strive to enrich ourselves, the parish, and the greater community through worship, evangelization, education, and service.”

As this is an ongoing project, the Mission Statement will continue to be discussed at the next council meeting.

Parish Staff Member Presenting at future PPC Meeting:

Tom discussed the possibility of having members of the parish staff make presentations to the Parish Pastoral Council. Suggested presenters are:

- Bridget Rao, Religious Education
- Paula O'Dea, Principal of St. Augustine School
- Sr. Madonna, Adult Education and Faith Formation
- Karen Miller, Business Manager
- Cynthia Arsenault, Music Director
- Klara Vajda, Parish Outreach Coordinator
- Katie Scanlon LeBlanc, Confirmation Coordinator
- Mike O'Dea, Facilities Manager
- Danette Morris, website and front office coordinator

The PPC will arrange for those interested in presenting to attend future meetings, starting with Bridget Rao, Religious Education.

Old/New Business:

- Due to conflicts with Fr. Peter's schedule, several upcoming PPC Meeting Dates have been rescheduled. The list of meetings is now as follows:
 - Thursday, October 13, 2011
 - Thursday, November 10, 2011
 - December TBD – Holiday social gathering
 - Tuesday, January 10, 2012
 - Tuesday, March 6, 2012
 - Wednesday, April 11, 2012
 - Thursday, May 10, 2012
 - Saturday, June 9, 2012 – PPC 8am Mass and Transition Breakfast
- It has been decided that to foster better communication between the PPC and the parish that photos of the council members be posted on the website.

Closing Prayer and Petitions:

The meeting was closed with the prayer of "Our Lady of Good Counsel.

Respectfully submitted,
Barbara Biondo, Recording Secretary