



*St. Augustine Parish Community*  
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PARISH PASTORAL COUNCIL

November 10, 2011

7:00 p.m.

MINUTES

**Present:**

Fr. Peter Gori, Fr. Richard O'Leary, Barbara Biondo, Erik Eldracher, Debra Falvey, Kim Grady, Julie Kelley, Paul Makowski, John Markiewicz, Saverio Manago, Thomas Reynolds, Vice Chair, Marianne Rhoads, Benoit Thibault, Klara Vajda and Guillermo Walle

**Absent:**

Sean Burke, Sheila Doherty, Thomas Burke, Rosemary McClune, William Melahn

In attendance for their presentations only: Debbie Street, "Why Catholic"; Paula O'Dea, Principal, St. Augustine School; Nancy Naimey, Assistant Principal, St. Augustine School.

**Opening Prayer:** "Mission Prayer" led by Fr. Peter.

**Why Catholic:**

Debbie Street spoke briefly about the Archdiocese's newest program coming to the parish starting February 12, 2012, entitled "Why Catholic" (similar to the recent "Arise" program but more content driven).

"Why Catholic" will be a four-year program held twice a year in 6-week sessions (early spring/early fall). The focus of this program is twofold: 1) to help Catholics who inherited their faith understand why they are catholic, and 2) to help Catholics gain a greater understanding of the Catholic faith.

Debbie distributed the prayer entitled "A Disciple's Prayer" which will be used at all "Why Catholic" meetings. Debbie then left the meeting.

**PPC Communications Outreach Series:**

Paula O'Dea - Principal St. Augustine School. Mrs. O'Dea gave a brief overview of the school's enrollment statistics including the breakdown of families (Nursery through Grade 8).

- 441 students
- 229 total families
- 226 students from St. Augustine Parish
- 132 from other parishes
- 55 families with no Catholic parish affiliation or are not Catholic

- 50 faculty and staff (1/3 of faculty hold Masters Degrees)
- 7 Korean students
- 16 students from St. Mary's Parish in Lawrence.

Mrs. O'Dea noted the connection with the Andover School System and the application for and receipt of \$3,000 in Title 2 grant money allocated for the professional development of the teachers. Mrs. O'Dea also explained the acronym for their kid-friendly school Mission Statement -- WIRED -- Wisdom, Integrity, Respect, Education and Devotion which is posted on the school's website.

Nancy Naimey -- Assistant Principal St. Augustine School. Mrs. Naimey has been working on the school curriculum and has been instrumental in writing and obtaining a grant in the field of robotics in conjunction with Tufts University Engineering Department which stresses the twenty-first century skills of science, technology, engineering and math (STEM).

There was discussion regarding the vetting process of the grants.

Mrs. O'Dea and Mrs. Naimey then left the meeting.

**Reflective Reading and Sharing:**

Rule Principle Eight: "The Common Good".

**Minutes from October 13, 2011:**

The minutes were approved with one minor typing correction.

**Pastor's Remarks:**

- Fr. Peter noted that the Archdiocese of Boston has acquired the Pilot Media Group -- a publishing company that publishes bulletins, business cards, banners, signs, prayer cards, etc. On March 2, 2012 the Pilot Media Group will begin publication of our revamped, multi-color bulletin. The advertising profits from this acquisition will be used to support the evangelization efforts of the church.
- Fr. Peter handed out copies of the Understanding the Revised Mass Texts booklet to the PPC members, and noted that the Liturgical Ministry Heads have been invited to pick up their copy. He also noted that Fr. Rich has coordinated the Parish's preparation for the introduction of the new English translation of the Roman Missal.
- Fr. Peter stated that Dr. Scott Hahn will be speaking at St. Augustine's on January 14, 2012. This one-day retreat will be held in the Church starting at 9am and ending at 2:30 pm.
- Fr. Peter and Klara outlined her new position as Outreach Coordinator. The main focal points for this new position are:
  - To target the senior population and the infirmed (whether temporary or permanent) with assistance to Fr. Peter, Fr. Rich, the Extraordinary Ministers of Holy Communion, and the Parish Nursing Ministry.

- To welcome new parishioners into the parish, to make contact with them, and to help personalize their experience as new parishioners.
- These activities will result in the creation of a new ministry (to be named later) that will embrace this concept of hospitality.
- To be responsible for the Parish's full compliance with the Archdiocese of Boston's Child Abuse Program (Protecting God's Children course requirement, CORI compliance, Code of Conduct compliance, etc.)

Both Fr. Peter and Klara stated that they are still discussing the full responsibilities of the Outreach Coordinator's position.

- Sr. Madonna (who will present to the PPC at a later date on her new position) will be responsible for Adult Education and Faith Formation. In addition to the guidance and direction provided by Fr. Rich to the Lay Ministers, Sr. Madonna will provide the ongoing education/spiritual development needed to ensure the success of their ministries. Details are still being worked on to ensure a smooth transition for all involved.
- December 3 is the next scheduled date for the Lay Ministers Meeting organized by Klara.
- Fr. Peter noted that the Holiday Social Gathering date hosted by Ben Thibault has been changed back to **December 10<sup>th</sup>, 6pm**. Deb Falvey passed around the volunteer list for food for the party.
- Fr. Peter commented on the positive response to the publication of the Parish Financial Statement – the clarity and completeness of the reports were positively noted.
- "Pew Cards" (incorporating the changes for the revised Mass) will be available at Masses starting the 1<sup>st</sup> Sunday of Advent (11/26-11/27).
- Mass schedule is being continually reviewed. Attendance counts at all Masses are taken during the month of October (four week-ends in a row).

**Old/New Business:**

- PPC Mission Statement is on the website. PPC is looking for additional ways to promote the Mission Statement.
- Discussion ensued regarding use of the Assembly Hall for future PPC meetings. Tom Reynolds suggested that the PPC meeting Agenda be published on the website prior to the meeting. The minutes of the PPC meetings are currently posted on the website after each meeting.
- The School is looking for retired teachers, or anyone who is interested in working with children, to assist in the classroom.

**Prayer to Our Lady of Good Counsel, Petitions:**

The meeting was closed with the prayer of "Our Lady of Good Counsel."

Respectfully submitted,  
Barbara Biondo, Recording Secretary