



*St. Augustine Parish Community*  
43 Essex St.  
Andover, Massachusetts 01810-3779  
Tel: 978-475-0050 • Fax: 978-475-3078

PARISH PASTORAL COUNCIL

November 8, 2012

7:00 p.m.

MINUTES

**Present:**

Fr. Peter Gori, Fr. Richard O'Leary, Deacon Lou Piazza, Debra Falvey, Kathy George, Kim Grady, Pat Jennings, Michelle Karlberg, Julie Kelley, Thomas Reynolds, Vice Chair, Marianne Rhoads, Thomas Rickenbarker, and Klara Vajda.

**Absent:**

Barbara Biondo, Sean Burke, Thomas Burke, Sheila Doherty, Erik Eldracher, John Markiewicz, and Benoit Thibault.

**Opening Prayer:**

“Sunday Meditation” provided by Klara Vajda.

**Reflective Reading and Sharing:**

Rule Principle Three: Care and Respect for the Individual.

**Minutes from October 11, 2012:**

The minutes were accepted with a minor correction and will be posted on the website.

**PPC Communications Outreach Series:**

John Barrett – Member of the Child Abuse Prevention (CAP) Team

John described the work of the CAP team which has been active at St. Augustine Parish for 8-10 years. The goal of the group is to maintain a safe environment for children and vulnerable adults during all activities at the Parish. John pointed out, however, that the scope has broaden in more recent years to include basic principles for maintaining safety of all activities involving children nationwide, and that at least part of the emphasis is to protect innocent adults from getting into potentially compromising situations.

The CAP team includes John, Mary Ferguson (chairperson), Patsy Hemeon, Bridget Rao, and Klara Vajda, and they maintain a comprehensive web site of relevant information at <http://staugustineparish.org/child-abuse-prevention>. One of the team's key activities since 2005 has been to provide the mandatory course “Protecting God's Children” (PGC) 3-6 times a year to more than 570 educators, staff, clergy, and volunteers. They have also completed the Parish Center safety policy and most recently created a Powerpoint guide for the PGC class which the Archdiocese is adopting and distributing to all Parishes. It was mentioned that complacency is one of the biggest issues when dealing with child safety. To help avoid this pitfall, there is a web site <http://www.virtus.org> that anyone can register with to receive monthly refresher information.

Fr. Peter complimented the CAP team on the excellent work they have done. John answered all questions from the Council and then left the meeting.

**Pastor's Remarks:**

- A tentative date for the Annual PPC Christmas Party was set for Saturday, January 12, 2013 at 7:00 pm. Since there were a number of Council members absent, a follow-up email will be sent to confirm the date.  
Post-meeting note: Benoit has again graciously offered to host the party this year.
- The St. Augustine School, founded in 1914, is beginning preparation for its Centennial Celebration. Fr. Peter praised the school for its great success. Anyone interested in helping to plan the Celebration should contact the school.
- Fr. Rich reminded the Council of the decision that this year a single 4:00 pm Mass will be celebrated on Christmas Eve at the Collins Center. All of the Liturgical Ministries are being involved in the detailed planning at this time.
- Fr. Peter reported that Fr. Art is improving and that he has moved recently to an intermediate care facility. He also let the Council know that Sr. Madonna's 100-year-old mother has passed away, and asked for prayers.

**Old/New Business:**

- Tom Reynolds reported that Tom O'Brien has agreed to record a sample CD of his contemplative music as the next step toward preparing a CD for distribution.
- A request was made to look into having votive candles available in the Church. Deb Falvey offered to follow up on this suggestion.
- The Hospitality Ministry reported that someone has been coming into the Church before the 5:30 Mass and helping themselves to food that was collected for St. Vincent de Paul. If anyone should see this, please know that it is not authorized, and invite the person to contact St. Vincent de Paul for help.
- Upcoming PPC Meeting Dates:
  - Thursday, January 10, 2013
  - Christmas Gathering – Saturday, January 12, 2013 (to be confirmed)
  - Thursday, March 14, 2013
  - Thursday, April 4, 2013
  - Thursday, May 16, 2013
  - May 4-5 and 11-12, 2013 – Nominations for new members
  - Saturday, May 18, 2013 4PM Mass – Selection of new members
  - Saturday, June 1, 2013 – PPC 8 AM Mass and Transition Breakfast

**Executive Session:**

Fr. Peter updated the Council on the confidential proposal which he had been presented at the last PPC meeting.

**Prayer to Our Lady of Good Counsel, Petitions:**

The meeting was closed with the prayer of "Our Lady of Good Counsel."

Respectfully submitted,  
Tom Reynolds, Vice Chair